



DIRECT DEPOSIT FORM

Retired members of the City of Austin Employees' Retirement System (COAERS) can complete this form to direct their monthly annuity payments to be deposited electronically to a financial institution of their choosing. **Only changes received on or before the 12th day of the month will be effective for that month's payment.** In addition to completing and submitting this form retirees must also submit a voided check (no temporary checks) or a document from their financial institution which contains the institution's name, account number, and the names of the account holders.

PERSONAL INFORMATION

First Name	Middle Name	Last Name	Last 4 of SSN#	
Mailing Address		City	State	Zip Code
Date of Birth	Phone		Email	

MEMBER AUTHORIZATION AND SIGNATURE

I hereby authorize the City of Austin Employees' Retirement System to initiate credit entries (deposits) and to initiate, if necessary, debit entries and adjustments for any credit entries in error to my account indicated below, and I authorize the financial institution named below to credit and/or debit these entries to such account. This authority revokes all prior payment directions, and is to remain in full force and effect until COAERS has received written notification from me of its termination in such time and in such manner as to afford COAERS and my financial institution a reasonable opportunity to act on it.

Signature	Date
-----------	------

Please provide a copy of your Driver's License, Passport or Department of Public Safety Issued ID

FINANCIAL INSTITUTION INFORMATION

Type of Account	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings
Routing Number (ABA Number)		
Account Number		
Name of Bank/Financial Institution		
Mailing Address (PO Box or Street, City, State, ZIP)		

Return form through MemberDirect Portal or by mail to:
COAERS, 6836 Austin Center Blvd, Suite 190, Austin, TX 78731