



To Potential Candidates for the COAERS Board of Trustees:

Thank you for your interest in the City of Austin Employees' Retirement System (COAERS) Retired Member Place 11 Trustee position. To declare yourself as a candidate for the position, complete the enclosed Application and Candidate Disclosure form. **Your completed material must be received on or before 5:00 p.m. Central Time, September 16, 2022** via email to michelle.mahaini@coaers.org. We have enclosed the COAERS Bylaws and our Code of Ethics for you to keep for reference.

The four-year term of office for Retired Member Place 11 is January 2023 through December 2026. To be eligible to run, you must be a retired member currently receiving a monthly annuity payment from COAERS.

Serving on the Board will require a significant amount of time during your term if elected. We estimate that you will need to devote about fifteen (15) hours of your time a month on a variety of activities:

- Reading materials and preparing for Board and Committee meetings,
- Attending monthly Board of Trustees meetings, generally the fourth Thursday of the month at 10:00 am
- Attending Committee meetings (Trustees are assigned to at least one committee), and
- Attending work sessions and educational programs.

A Candidate's Training Workshop will be scheduled for September (date TBD) to provide candidates with information about serving on the Board of Trustees. Candidates will be given an opportunity to withdraw their application from the election at the conclusion of the workshop if they wish.

Proofread and sign your Application and Disclosure forms before you submit them. You may also submit a passport size photo (digital format is preferred) via email to michelle.mahaini@coaers.org. Again, thank you for your interest in the Trustee positions. If you have any questions, please call us at 512-458-2551 ext. 111.

Michelle Mahaini

Michelle Mahaini
Senior Services Officer

Enclosures

Application for Board of Trustees

Retired Member Place 11

Instructions

This Application is designed to declare candidacy for a retired member of the Board of Trustees of the City of Austin Employees' Retirement System (COAERS). This Application must be completed in its entirety and returned to COAERS on or before 5:00 p.m. Central Time, September 16, 2022 via email to michelle.mahaini@coaers.org. To be eligible to run, you must be a retired member currently receiving a monthly annuity payment from COAERS.

Candidate Contact Information

Provide the information below. The address and contact information you provide will be used for official communication to you about your candidacy, the election, and the results of the election.

First Name		Middle Name	Last Name	
Mailing Address			City	State Zip Code
Mobile Phone	Work Phone		Home Phone	
Work Email Address			Personal Email Address	

Ballot Information

The information you provide below will be used word for word on the ballot, subject to confirmation and adjustment by the Nominating & Election Committee at its discretion.

First Name	Last Name
Department from Which Retired	Last Position Held
Length of City Employment	

Candidate Statement

The information you provide below will be used word for word on material which accompanies the ballot and communication to voters (e.g. COAERS website, newsletters, etc.). You are limited to 100 words on each statement. You may attach an additional sheet if necessary.

First Name	Last Name
Department from Which Retired	Last Position Held
Length of City Employment	

Relevant experience/qualifications: (100 WORD LIMIT; statement will be printed word-for-word)

Application for Board of Trustees

Retired Member Place 11

State reason for wanting to serve on the Board of Trustees: (100 WORD LIMIT; statement will be printed word-for-word)

Candidate Statement Photo

You may provide one photograph. A digital photo is preferred. A digital photo can be submitted via email to michelle.mahaini@coaers.org. The photo will not be on the ballot but will accompany your Candidate Statement included with the ballot and may be included in newsletters, the COAERS website, and other materials created for the election. You authorize COAERS to use your photo and publish it by submitting this Application.

Candidate Affirmations

I am a retired member of COAERS. If elected, I will regularly attend meetings (Board, Committee, & Special) given my other responsibilities and commitments. If elected, I agree to complete an Annual Financial Disclosure/Conflict of Interest Affidavit. If elected, I agree to abide by the COAERS' "Code of Ethics."

Applicant's Signature

Date

Candidate Disclosure Form
 City of Austin Employees' Retirement System

Purpose

Board Approved Policy E-1 "Election Policy for Active-Contributory and Retired Board Members" requires candidates for positions on the City of Austin Employees' Retirement System (COAERS) Board of Trustees to identify and disclose certain relationships at the time that a candidate submits an application.

Candidate Disclosure

First Name	Middle Name	Last Name
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Review the attached list of Trustees, Staff, and Election Committee members as well as the affinity and consanguinity chart. Then complete the information requested below for each statement. If you check "Yes" to any of the statements, write in the name of the person with whom you have the relationship. Submit this form with your application returned to COAERS on or before 5:00 p.m. Central Time, September 16, 2022 via email to michelle.mahaini@coaers.org.

Statement	No	Yes	Name of Person
I have a business relationship* with an election committee member, a Trustee, or a COAERS staff member who is assisting with running the election.			
I am related within the third degree by affinity or consanguinity (see attached chart) to a member of the election committee, a Trustee, or a COAERS staff member who is assisting with running the election.			
I have given or received one or more gifts to or from a member of the election committee, a Trustee, or a COAERS staff member who is assisting with running the election within the previous 12 month period that in the aggregate exceeds \$100 in value.			
I am supervised by or I supervise a member of the election committee at the candidate's place of employment.			

*A "business relationship" is defined as a connection between two or more parties based on commercial activity of one of the parties. "Business relationship" does not include interactions between two or more parties in their capacity as City of Austin employees.

Candidate Signature

I affirm that the above statement is true and correct.

 Candidate's Signature

 Date

Candidate Disclosure Form
City of Austin Employees' Retirement System

COAERS Board of Trustees

Chris Noak
Michael Benson
Kelly Crook
Michael Granof
Amy Hunter
Dick Lavine
Yuejiao Liu
Leslie Pool
Anthony B. Ross, Sr.
Brad Sinclair
Diana Thomas

COAERS Staff

Jackie Becker	Sarah McCleary
Jenni Bonds	Rachel Muise
Teresa Cantu	Russell Nash
Gloria Cordero	Ash Perry
Bertie Corsentino	Catherine Pezulich
Kelly Doggett	Yun Quintanilla
Cathy Edwards	Mehrin Rahman
Chris Hanson	Lovie Robinson-Laurant
Jay Inghram	Ty Sorrel
Amy Kelley	David Stafford
David Kushner	Lee Wilson
Michelle Mahaini	

2022 Nominating and Election Committee Members

Garland (Rod) Ellis
Eric Ohlenburger
Joyce Herring
Laura Maloy
Gricelda Diaz

Alternates

Norma Godinez
Dennis Crabill
Mario Guerrero
Judy Lindsey
Leandro Garcia

Candidate Disclosure Form
 City of Austin Employees' Retirement System

Affinity & Consanguinity Chart

Relationship of Consanguinity			
	1st Degree	2nd Degree	3rd Degree*
Person	child or parent	grandchild, sister, brother or grand-parent	great-grandchild, niece,* nephew,* aunt,** uncle** or great-grandparent

* A niece or nephew is related to a person by consanguinity only if he or she is a child of a brother or sister of the individual.

** An aunt or uncle is related to a person by consanguinity only if he or she is the sibling of the person's parent.

Relationship of Affinity			
	1st Degree	2nd Degree	3rd Degree*
Person	spouse, mother-in-law, father-in-law, son-in-law, daughter-in-law, stepson, stepdaughter, stepmother or stepfather	brother-in-law, sister-in-law, spouse's grandparent, spouse's grandchild, grandchild's spouse or spouse of grandparent	spouse's great-grandchild, spouse's niece, spouse's nephew, spouse's aunt, spouse's uncle or spouse's great-grandparent